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MEMORANDUM OF AGREEMENT BETWEEN THE DEPARTMENT OF STATE AND THE CENTRAL INTELLIGENCE AGENCY

I. Purpose

This agreement is entered into between the Department and CIA to provide overt administrative procedures in the assignment of personnel of the Department (including Foreign Service Officers) to CIA Departmental and field activities in the continental U. S. and to furnish a basis for providing other administrative arrangements mutually agreed upon. This agreement does not cover those details of a temporary or other nature which are essentially applicable to assignments intended for covert or foreign activities, or regular interservice assignments as provided for in the Foreign Service Act or other non-reimbursable assignments mutually agreed upon. This agreement will cover all assignments now or hereafter made to all CIA Departmental activities and field offices within the U. S. unless for security reasons appropriate officials determine that reimbursement should be made under the terms of the "covert" arrangements by means of a special deposit. Appendices may be added to this agreement to cover other arrangements of an overt nature as mutually agreed upon in writing by appropriate officials of the Department and CIA.

II. Nomination and Selection of Assignees

Under the terms of this agreement, the Central Intelligence Agency may initiate requests to the Department for the assignment to CIA of State Department personnel including Foreign Service Officers and employees. Such requests shall be made by name or the Department will be requested to suggest qualified available personnel and in the latter instance, CIA reserves the right to decline the assignments of specific individuals without prejudice to either the individual, his relationship with the Department or CIA's position under the terms of this agreement. Individuals requested by CIA or recommended by the Department for assignment will be subject to security standards of CIA.

III. Salaries

Advances will be made to the Department at the beginning of each quarter by the use of Standard Form 1080, Voucher for Transfer. Initial payments will be made for the first six months of the 1950 fiscal year. A separate Transfer Voucher will thereafter be submitted at the commencement of each quarter beginning on 1 January 1950. Such payments will include only the basic salary compensation paid by the Department since any other direct costs will be borne by CIA. Quarterly estimates will be based on known and anticipated needs for each quarter by grades and type of officials assigned. Adjustments will be made on each 1080 for over or under-payments for the preceding quarter. Fourth Quarter adjustments should not normally be necessary.

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IV. Travel Arrangements

Any required temporary duty travel in the U. S. will be covered by appropriate CIA authorizations and all expenses will be made to the officials concerned by CIA. Travel from overseas posts to the continental U. S. prior to detail to CIA and, in the event of assignment for overseas duty, the travel, salary and other reimbursement items will be handled under the terms of a separate agreement which has been consummated for such purposes.

V. Liaison

All liaison between the Department and CIA pertinent to initiating, developing and effecting the desired administrative support shall be controlled at designated points. The principals to this agreement will designate by name in writing such administrative liaison control and contact points as may be considered necessary to meet the requirements of this agreement.

VI. Implementation of Administrative Support

The control and/or contact points designated in accordance with Section V of this agreement will provide for the processing of documents, exchange of information, security of internal procedure in CIA and the Department and integration of administrative requirements as dictated by operational needs. The established control or contact points shall assume responsibility for adequate control, coordination, planning, negotiation and formulation of amendments or appendices to this agreement pursuant to policy decisions and render necessary administrative supervision of the detailed procedures involved.

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EXECUTIVE, CIA

JOHN E. PEURIFOY
DEPUTY UNDER SECRETARY
DEPARTMENT OF STATE

Date: _____

Date: _____

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